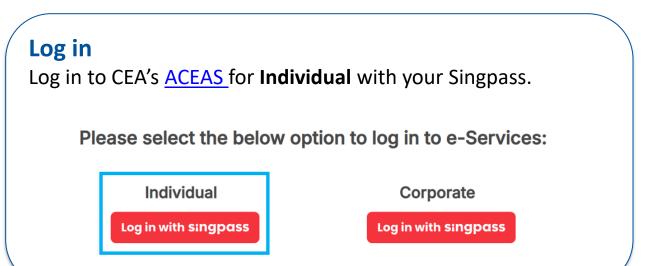
1





Without Director or KEO roles

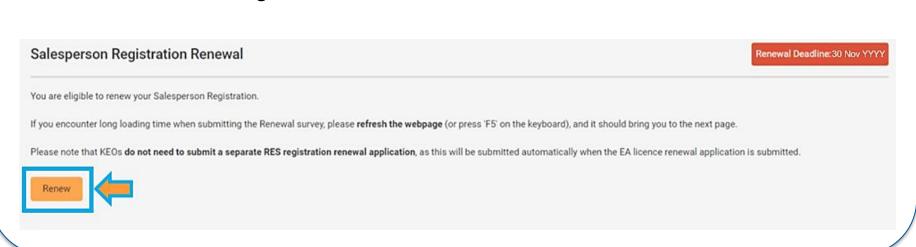
2

Check Requirements Ensure CPD requirements and CPF MediSave contributions are fulfilled (green ticks in 'Overview'). Overview OPD As of YYYY CPF - Medisave As of DOI/MM/YYYY 12:07:51

່ວ

Start Renewal

Click 'Renew' in the RES registration renewal banner.



4

Read the Renewal Notes

Read the renewal notes carefully before proceeding. Click 'Continue' to proceed.

You are about to renew/apply for a Real Estate Salesperson Registration with CEA. This application form takes about 10 minutes to complete. You will need to Check your personal details. Most of them are already populated from your ACEAS profile. Complete a list of salesperson's declarations. You should know You must submit this application within 10 calendar days after you initiate the application. You may save the application as a draft.

Salesperson Registration Application

Complete Renewal Survey

Fill up the survey and click "**Submit**" before proceeding to the Salesperson Registration renewal application form.

Note: You will not be able to save your survey response as a draft.

6

Verify Information in Application Details

- a) Check that you are renewing your RES registration with the correct EA based on the "Estate Agent Information" in CEA's Public Register (see "1" below).
- b) Check that the "Applicant Information" details are correctly pre-populated from your ACEAS profile for Individual. Update white fields if needed; greyed-out fields are non-editable.
- c) Click "**Next**" (see "2" below).

Contact Information

92145678

Salesperson Registration Application

1 of 4 Application Details Next: Education Details		
Estate Agent Info	rmation	
Estate Agent Licence Number *	L2208001J	
Name of Estate Agent *	Roderick Corp	
Applicant Informa We have pre-fille Name *	ed your information according to your ACEAS Profile.	
We have pre-filler		
We have pre-fille	od your information according to your ACEAS Profile. Mr Jeffrey Robbins	
We have pre-fille Name * NRIC/FIN *	d your information according to your ACEAS Profile. Mr Jeffrey Robbins	

Postal Code *	398679	
Block / House No. *	22	
Street Name *	LORONG 22 GEYLANG	
Floor No.		
Unit No.		
Building Name		
Mailing Address		
	s the same as my registered address	
-		Q Retri
My mailing address i	s the same as my registered address	Q Retri
My mailing address i	s the same as my registered address 398679	Q Retri
My mailing address i Postal Code * Block / House No. * Street Name *	s the same as my registered address 398679	Q Retri
My mailing address i Postal Code * Block / House No. *	s the same as my registered address 398679	Q Retri
My mailing address i Postal Code * Block / House No. * Street Name *	s the same as my registered address 398679	Q Retri

Confirm Education Details

Ensure education details are accurate. Click 'Next' to proceed.

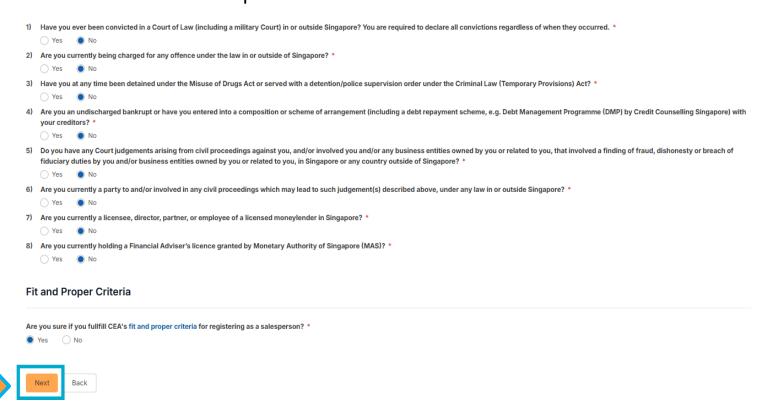
Economics	Oo you have Singapore-Cambridge GCE O- evel (at least 4 passes), OR a higher or equivalent educational qualification? *	● Yes ○ No
Field of Study * Economics Name of Institution * Nanyang Technological University This is a local private/foreign institution Year of Attainment 2010 Upload Education Certification(s) * + Upload a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB) Industry Qualification Information Industry Examination Qualification * Diploma in Building Management, Ngee Ann Polytechnic Year of Attainment 1987 Upload Industry Examination Certification(s) * + Upload a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB)		Yes
Name of Institution Nanyang Technological University This is a local private/foreign institution Year of Attainment 2010 Upload Education Certification(s) Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB) MO_20220314_110854_lpg 1.39MB Industry Qualification Information Industry Examination Qualification Diploma in Building Management, Ngee Ann Polytechnic 1987 Upload Industry Examination Certification(s) 4 Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB)	lighest Educational Qualification *	Bachelor's Degree
Nanyang Technological University This is a local private/foreign institution Year of Attainment 2010 Upload Education Certification(s) *	Field of Study *	Economics
Page of Attainment 2010 Pulpoad Education Certification(s) Pulpoad a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB) Industry Qualification Information Diploma in Building Management, Ngee Ann Polytechnic Page of Attainment 1987 Upload Industry Examination Certification(s) Pulpoad a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB)	Name of Institution *	Nanyang Technological University
Upload Education Certification(s) *	This is a local private/foreign institution	
Industry Qualification Information Diploma in Building Management, Ngee Ann Polytechnic Diploma in Building Management, Ngee Ann Polytechnic 1987 Upload Industry Examination Certification(s) * Upload Industry Examination Certification Certification Certification Certification	Year of Attainment	2010
Industry Qualification Information Diploma in Building Management, Ngee Ann Polytechnic Year of Attainment 1987 Upload Industry Examination Certification(s) * + Upload a File	Upload Education Certification(s) *	+ Upload a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB)
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Upload Industry Examination Certification(s) * + Upload a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB)	ndustry Examination Qualification *	Diploma in Building Management, Ngee Ann Polytechnic
Opioda a File Opioda a File Opioda up to 3 files (efficing, .pur, .duc, .jpg, .pirg, .gir - maximum file size is sombly	ear of Attainment	1987
IMG_20220314_110654.jpg * 1.39MB	Upload Industry Examination Certification(s) *	+ Upload a File Upload up to 5 files (email, .pdf, .doc, .jpg, .png, .gif - Maximum file size is 30MB)
		IMG_20220314_110854.jpg * 1.39MB
Employment History Information	Employment History Information	
	✓ I have no former employment records	

Note:

Section 34(7) of the Estate Agents Act 2010 states that any person who, in any application for registration or renewal of registration for himself or any other person, submits false documents or makes a statement which is false or misleading in any material particular shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$50,000 or to imprisonment for a term not exceeding 3 years or to

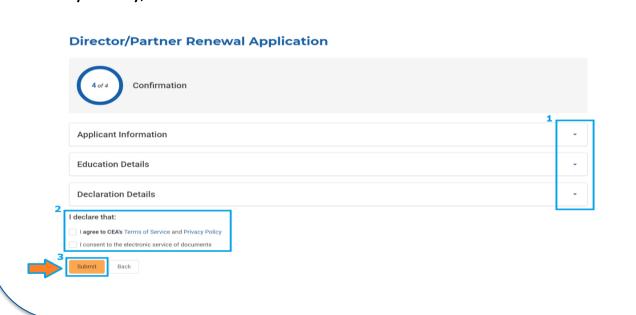
Confirm Declarations

Ensure declarations are correct and up to date. If you have answered "Yes" to any questions below, please provide full details and supporting documents. CEA will verify the accuracy of the declarations made. Click 'Next' to proceed.



Finalise & Submit

Review all details, tick consent boxes for CEA's Terms of Service and Privacy Policy, and click 'Submit'.

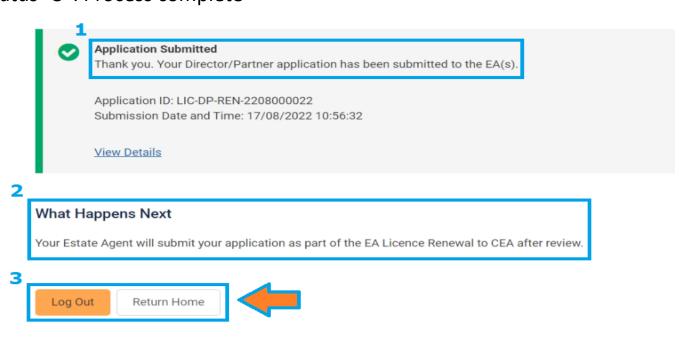


10

After Submission

Your EA must submit your application to CEA by 30 November. Track your application status in ACEAS dashboard or the RES Management module.

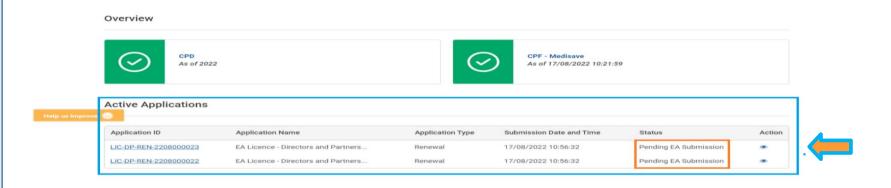
- Status "1": Submitted to EA, pending EA submission to CEA
- Status "2": Under EA review
- Status "3": Process complete



Check Outcome

View application outcome in ACEAS dashboard or RES Management module. Ensure that your EA's licence is renewed for your registration to remain valid in the next calendar year.

Method A – Check the status of "active" application from the ACEAS dashboard.



Method B – Check the outcome of the application from the Renewal tab in the RES Management.

